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**Program Manager**

POGO is seeking an experienced, results-driven Program Manager to lead the successful implementation and operations of a portfolio of provincial programs and initiatives to advance the system of care for children and families living with cancer.

If you are a multitasker who is entrepreneurial and can move from idea to execution towards success, we’d love to hear from you!

As a key POGO team member, the ideal candidate will have proven expertise in project management, implementation science, stakeholder engagement, and the leadership of cross-functional teams. You will be adept at bringing together diverse partners to work toward a shared vision and mission, ensuring children and families are at the center of care.

**Key Responsibilities:**

Reporting to the Senior Program Manager, you will work directly with tertiary centres, community hospitals and system partners to launch programs and digital tools that help achieve the best childhood cancer care system for children, youth, survivors, and their families.

* **Program Development & Implementation:** Lead the design, execution, and continuous refinement of new programs and digital health initiatives, ensuring alignment with best practices and organizational goals.
* **Stakeholder Engagement:** Collaborate with internal teams, healthcare providers and technology partners to facilitate program development, adoption, evaluation and sustainability.
* **Project Planning & Execution:** Develop and manage project plans, ensuring clear accountabilities, realistic timelines, and measurable objectives.
* **Change Management & Communication:** Develop and implement strategies to support stakeholder engagement, training, and smooth transitions in program adoption.
* **Performance & Risk Management:** Monitor program outcomes, analyze data, and identify opportunities for optimization. Proactively identify potential risks and recommend mitigation strategies.
* **Reporting & Documentation:** Prepare and present comprehensive reports with key insights for internal and external stakeholders and senior leadership.

**Qualifications**

* 7+ years of experience managing healthcare projects or programs, with a focus on multi-site stakeholder engagement and implementation.
* Master’s degree in business, Health Studies, Public Administration or related field, or equivalent experience is required.
* PMP (Project Management Professional) or equivalent certification is an asset.
* Understanding of implementation science principles and strong communication abilities.
* Proven ability to lead cross-functional teams and manage complex initiatives.
* Excellent organizational, problem-solving, and decision-making skills.
* Demonstrated experience moving a program from idea to implementation.
* Experience in digital health technology implementation is an asset.
* Familiarity with healthcare system transformation and policy development.
* Proficiency in project management software (e.g., MS Project, Asana, or similar tools).
* Ability to work independently while managing multiple program streams effectively.

**About POGO**

POGO is a great place to grow your career and support the advancement of the childhood cancer system in Ontario. We offer a highly flexible work environment, good benefits and a generous, inclusive team culture that values your contributions.

POGO partners to achieve an excellent childhood cancer care system for children, youth, their families, survivors, and healthcare teams in Ontario and beyond. POGO champions childhood cancer care, and as the collective voice of this community, is the official advisor to Ontario’s Ministry of Health on children’s cancer control and treatment. POGO is a non-profit organization with charitable status.

**What we offer:**

* Hybrid work model (candidates are required to work from our Toronto office a minimum of 2-3 days/week)
* A competitive compensation package including comprehensive health benefits
* 3 weeks of paid vacation time
* Participation in a defined pension plan with Healthcare of Ontario Pension Plan (HOOPP)

We believe diverse perspectives strengthen our ability to deliver on our mission, and that to achieve our vision of excellence requires an environment in which everyone feels welcomed and valued, including our team, and those we serve and with whom we work.

POGO is committed to meeting the accessibility needs of all applicants throughout the recruiting and selection process. Please let us know about any accommodation and/or support requirements.

For more information visit:

* [www.pogo.ca](http://www.pogo.ca)
* Facebook/LinkedIn: @PediatricOncologyGroupofOntario (POGO)
* X/Instagram: @pogo4kids

**How to Apply:**

Interested applicants are invited to send a cover letter and resume (both required) as one attachment to [hr@pogo.ca](mailto:hr@pogo.ca).

Please note we are only accepting applications from those authorized to work in Canada and we are not currently sponsoring any work visas.

We gratefully appreciate all interest; however, only those selected for an interview will be contacted.